

SUPREME COURT OF THE REPUBLIC OF VANUATU

PMB 9041, Port Vila,
Republic of Vanuatu
Tel: (678) 26715
Fax: (678) 22692



Sac Postal Privé 9041, Port Vila
République de Vanuatu
Tel: (678) 26715
Fax: (678) 22692

VACANCY NOTICE

Position Title: Magistrate
Reports to: The Chief Magistrate
Classification Level: JST 4.7 – VUV3,470,000 per annum
Location:
- Port Vila (x1)
- Malekula (Lakatoro) (x1)
Type of Appointment: Permanent
Organisation: Judiciary
Court: Magistrate Court

About the role:

Magistrate is a full time Job within Judiciary services, serving within the Magistrate Courts. The Magistrate's objective is to maintain and dispense fairly Justice throughout the Republic of Vanuatu.

The Successful Candidate must meet the following Position criteria & requirements:

- Possess a Degree in Law from a recognized university
- Meet all requirements under the Judicial Services & Courts Act;
- An outstanding and reputable member of his/her community;
- Be medically fit;
- Be ready to be posted to any other Magistrate Courts within Vanuatu
- Able and willing to travel to and compose the court anywhere in the country;
- Be able and willing to work under time pressure and meet deadlines
- Relevant training or appropriate experience in Mediation
- Excellent computer literacy with Microsoft word and Microsoft Excel Skills
- Basic Knowledge of Case Management
- Must be fluent in English and/or French
- Must Be able to work in a team
- Ability to efficiently manage workload
- Outgoing person with a good rapport with people and a positive attitude
- Excellent oral and written communication skill

- Sensitivity to cultural backgrounds

Application process:

Both Male and Female Applicants are encouraged to apply – To apply submit by **4:30pm on Friday 29th May 2026** a covering letter responding to the above selection criteria, along with your **CV, Certificates achieved, and 2 recent written references** attached and addressed to:

**The Human Resource Officer
Supreme Court of Vanuatu
PMB 9041
PORT VILA**

Or sent your application to this email address: judiciary_jobs@vanuatu.gov.vu

Only Shortlisted candidates will be invited for an interview.